On January 1, 2001, Government code section 11019.9 became effective. The code requires all departments and agencies of the State of California to enact and maintain a permanent privacy policy in adherence with the Information Practices Act of 1977 (Civil Code section 1798 et seq.). This policy has been developed and is maintained in accordance with the Information Practices Act of 1977 (Title 1.8 [commencing with Section 1798] of Part 4 of Division 3 of the Civil Code), and Sections 11015.5 and 11019.9 of the Government Code. In response to this requirement, the California Governor's Office of Business and Economic Development (GO-Biz) sets forth the following privacy policy:

a. GO-Biz will only gather personally identifiable information through lawful means. We limit the collection of personal information to what is relevant and necessary to accomplish a lawful purpose. For example, we may need to know someone's name, address, and/or telephone number, among other things, to properly contact people with whom we work with. Personally identifiable information or data includes, but is not limited to, information that is maintained by GO-Biz, that identifies or describes an individual, including, his or her name, social security number, physical description, home address, home telephone number, education, financial matters, and medical or employment history.

When you view information on this website, some non-confidential data may be collected, such as the time and date of access and where you went during your visit. The website may place and subsequently retrieve simple text files called "cookies" that identify you and your computer to our Internet site. Cookies do not contain personal or confidential information about you and will only be used to monitor activity on this website.

b. The purposes for which personally identifiable data is collected shall be specified prior to the time of collection. Any subsequent use of the information is limited to purposes not inconsistent with the purpose(s) given at the time of collection.

c. Personal identifiable data will not be disclosed, made available, or otherwise used by GO-Biz for purposes other than those specified, except with the consent of the subject of the data, or as required by law or regulation. Civil Code §1798.24 contains a list of exceptions to the overall prohibition on disclosure of personal information. Some of these exceptions include requests made pursuant to the Public Records Act, a search warrant or subpoena, or to a request by the individual to whom the information pertains. For a complete list of circumstances where disclosure is permitted, please contact the person responsible for the implementation of and adherence to this privacy policy specified below.

d. Personally identifiable data collected shall be relevant to the purpose for which it is needed. GO-Biz shall maintain in its records only personal information that is relevant and necessary to accomplish a purpose of the agency required or authorized by the California Constitution, statute, regulation, or mandated by the federal government. (Civil Code §1798.14)

e. The general means by which personally identifiable data is protected against loss, unauthorized access, use, modification, or disclosure includes, but is not limited to, taking reasonable precautions to protect the personal identifiable information on individuals collected or maintained by GO-Biz against loss, unauthorized access, and illegal use or disclosure. Personally identifiable information is stored in secure locations. GO-Biz staff is trained on procedures for the release of information, and access to such information is limited to those staff whose work requires it.

f. The position in GO-Biz responsible for the implementation of and adherence to this privacy policy is the Deputy Director of Legal Affairs, at (916) 322-0673.

If you have questions or concerns regarding this Policy, please contact GO-Biz's Privacy Officer:

Privacy Officer
Deputy Director of Legal Affairs
1325 J Street, Suite 1800
Sacramento, CA 95814
phone: (916) 322-0694  email: privacyofficer@gov.ca.gov